



lighting the way for a child's future

**Job Description:** Child Therapist  
**Reports to:** Executive Director  
**Salary Range:** DOE **Classification:** Exempt

**Job Classification and Status:** The Child Therapist position is a salary grant-funded position and is an at-will employee that can be terminated with or without cause. The position requires 40 hours per week of crime victim advocacy/support services with some flexibility in scheduling.

**General Description:** The Child Therapist is responsible for providing direct therapeutic services to victims of child sexual abuse, trauma, and other Adverse Childhood Experiences (ACEs) and their families in crisis and on an ongoing basis. The Child Therapist is trained in evidence-based, trauma-informed approaches to address the trauma, mental health and other clinical issues clients may present. The Child Therapist is for developing and maintaining a client-focused, children's advocacy-based mental health practice that supports the mission of CAC Lapeer.

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**Essential Duties and Responsibilities:**

- Provide trauma-focused counseling and therapy services for children and families who have been seen at the Child Advocacy Center of Lapeer County for forensic interviews for sexual abuse, severe physical abuse, and human trafficking.
- Upon acceptance of counseling services, complete an initial intake and create an individual treatment plan for each client
- Facilitate support and therapy groups for children and non-offending caregivers
- Evaluate the needs of the child and family and provide appropriate referrals and information
- Provide crisis intervention for children and non-offending caregivers during their first visit to the CAC for a forensic interview as needed
- Be a support person and advocate for children going through the court system
- Make follow up calls at 1 week, 1 month, 3 months, and 6-month intervals
- Make appropriate recommendations for ongoing mental health treatment
- Attend and participate in monthly case review meetings
- Maintain accurate and timely case notes and record of all client contacts
- Update case tracking system with counseling information
- Participate in peer review and clinical supervision
- Attend ongoing training and professional development to maintain and enhance job-related skills
- Provide accurate statistical reports as needed
- Work closely with other Multidisciplinary team members to provide support and knowledge in mental health as children and families navigate the investigative process

- Comply with all grant-related guidelines and requirements
- Complete Victim satisfaction and feedback surveys with victims and non-offending caregivers
- Other duties as assigned by Executive Director

**Skills, knowledge, and abilities requirement:** The Child Therapist must have experience working with children and families that have experienced trauma, specifically sexual abuse, physical abuse, and human trafficking. Must possess knowledge of trauma-focused cognitive behavioral therapy, child development, and the impact of trauma on children and their families. The Child Therapist must be able to demonstrate sound clinical judgment, ability to build rapport, and strong communication skills in and out of the therapeutic environment. Must be able to work well independently and within the context of a team of professionals from other disciplines. Proficiency in Office and ability to learn other computer and web-based programs for case tracking and notation. This position does not supervise other staff within the organization.

**Qualification Requirements:**

- Master's degree in Social Work, Counseling, or a related field
- Currently licensed (LPC, LLPC LMSW or LLMSW)
- Must maintain all licenses and credentials
- Minimum 1-year (2 years preferred) experience providing professional counseling to children and families
- Previous experience working with abused children preferred
- Flexible schedule

**Benefits:** Paid time off, paid holidays, health insurance stipend and retirement.

**Physical Environment:** The physical environment is an office building. The position requires the ability to sit at a desk, work on a computer and do some light lifting. The position may involve some travel for meetings and training purposes. All employees must have no criminal convictions (felonies/crimes) of child abuse/neglect or violent crimes and no listing as a perpetrator on the Department of Human Services Central Registry.

The Child Advocacy Center of Lapeer County will employ the Child Therapist in accordance with all state and federal laws, including but not limited to, Equal Employment Opportunity and the American Disabilities Act laws.